



**BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS AND DEVELOPMENT**

**State Office: Odisha**

**Plot No.: 1565/2682, At Bhatra, PO. Dhanupali, Sambalpur**

**Odisha 768005**

**Telephone: +91 7894418530**

**INVITATION FOR QUOTATION**

To

Date: 06-01-2025

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear Sir / Madam,

Sub.: **INVITATION FOR QUOTATION FOR “Portable Solar Pumps”**

You are invited to submit your most competitive quotation for the following product:

<b>Sr. No .</b>	<b>Brief description of the product/work / service</b>	<b>Specifications</b>	<b>Quantit y (Unit)</b>	<b>Delivery period</b>	<b>Place of delivery/work/service</b>
1	Portable Solar pumps	As per attached Annexures 1 & 2	20	Within 7 days from date of issue of P.O.	Narayanpur, Chhattisgarh

**Detailed Description of the Product: As above**

**1. Quoted Price:**

- a. The offer shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating, and re-writing.
- b. The party shall quote for goods/services in the attached format of the quotation.
- c. All duties, taxes, and other levies payable on the raw materials and components shall be included in the total price.
- d. The rates quoted by the party shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- e. Delivery and transportation at the cost of the party.
- f. The prices shall be quoted in Indian Rupees only.

2. Each party must submit only one **SEALED** quotation. Party shall not contact other parties in matters related to this quotation.

**3. Validity of Quotation**

The quotation shall remain valid for a period not less than 30 days after the deadline fixed for submission of quotations.



#### 4. Evaluation of Quotations

- a. BAIF will evaluate and compare the quotations determined to be substantially responsive i.e. which are properly signed, and conform to the terms & conditions and specifications.
- b. The evaluation would be done for all the goods / services put together or separately as feasible. The items for which no rates have been quoted would be treated as zero and the total amount would be computed accordingly.
- c. A list of similar work undertaken with details of clients etc. if any, should be provided.
- d. Contract will be awarded to the responsive party/parties based on technical-cum-commercial grounds.

#### 5. Award of contract

- a. The contract will be awarded to the party/parties whose quotation has been determined to be substantially responsive and technical specifications and commercial terms best suited to the requirement. BAIF, prior to the expiry of the validity period of the quotation, will notify the party/parties whose quotation has been accepted for the award of contract. The terms of the accepted offer shall be incorporated in the Purchase Order or Work Order. Quotations shall include GST and PAN Numbers.
- b. Notwithstanding the above, BAIF reserves the right to accept or reject any quotation and to cancel the procurement process and reject all quotations any time prior to the award of the contract.
- c. Rate contracts can be entered into for subsequent procurement. Order may be given partially and in multiple slabs.
- d. The party/parties are bound to abide by the Internal Committee guidelines of the Organisation.

6. Normal commercial guarantee / warranty shall be applicable to the supplied goods.

7. Payment terms: Within 10 days after delivery by cheque / electronic transfer on receipt of invoice.

8. Queries pertaining to specifications and scope, if any, may be clarified by contacting the undersigned during office hours.

9. You are requested to provide your offer **on or before 20<sup>th</sup> January, 2026** in the name of **BAIF Odisha** only at the above address or mail to [bisld.odisha@baif.org.in](mailto:bisld.odisha@baif.org.in) in a **password protected file**.

10. We look forward to receiving your quotations and thank you for your interest in this project.

A handwritten signature in black ink, appearing to be a stylized 'S' or a similar character.

**BAIF Institute for Sustainable Livelihoods and Development**

**“Portable Solar Pumps”**

A handwritten signature in blue ink, appearing to be a stylized 'S' or a similar character.  
Authorised Signatory



To be printed on letterhead / entered in printed quotation / proforma invoice / entered in this format with detailed stamp / seal)

Quotation No.:  
Date:

To  
The Chief Programme Executive  
BAIF  
Odisha

Quotation for \_\_\_\_\_

Sr. No.	Description of Goods	Specifications, scope, make, etc.	Unit	Qty.	Quoted Unit Price (Rs.)	Total Amount (Rs.) (A)	GST (___%) (Rs.) (B)	Other taxes/packing /installation charges / Discount (Rs.) (C)	Transportn. (Rs.) (D)	Gross Amount (Rs.) (A+B+C+ D)
1										
2										
3										
4										
5										
	<b>Total</b>									

**Terms and Conditions:**

1. Warranty / Expiry : \_\_\_\_\_
2. Terms of payment : \_\_\_\_\_
3. Delivery of material within : \_\_\_\_\_
4. Delivery at : \_\_\_\_\_
5. Validity of quotation : \_\_\_\_\_
6. License (if applicable) (Enclose copy): \_\_\_\_\_
7. GST Registration No. (Enclose copy) : \_\_\_\_\_
8. Permanent Account Number (Enclose copy): \_\_\_\_\_

Signature and stamp of firm

Signature with Stamp of Firm  
Name of Authorised Signatory

**Annexure-1**

<b>Name of work: Water Conveyance Device-Solar</b>						
<b>Name of Project: FRDP- P1171</b>						
<b>Cluster Narayanpur</b>						
<b>Sr.</b>	<b>Items</b>	<b>Specifications</b>	<b>Unit s</b>	<b>Quant i ty</b>		
1	Solar PV Modules	Wp -540Wp x 1 in No. = 540 Wp, Type- Mono, Make- Navitas/Panasonic/Adani, Warranty- 25 Years	No.	1		
2	Solar Surface DC Pump & Motor	Model- SOLAR 4 DCSMP 500 (M), Make: Shakti. Warranty- 1 Years, LPD- 23100 Ltrs, Suction Head, 7 M, Total Head - 20 m, 0.5 HP	Set	1		
3	Solar Pump Controller	Make: Shakti, Warranty - 1 Year				
4	Solar Panel Structure	Pre- Galvanised/ GI Structure (Portable) with mini - 2 mm thickness of all square tube of 40*40 mm size and 2 ft height with its required fitting accessories as per design (Only for single solar panel)	Set	1		
5	Solar DC Cable	DC, 4 Sq. mm, Copper, Polycab/Havels/V Guard/Syska	Meter	10		
6	Suction and delivery pipe	Type- Suction hose pipe, Pipe size- 40 mm, Class- Heavy, Length- 10 M (7m suction pipe+3delivery pipe) with its foot valve and fitting accessories.	Set	1		
7	Submersible Cable	Copper, 2.5 Sq.mm, 3 Core, Length- 20 M, ISI Mark, Make- Polycab/Havels/V Guard/Syska	Meter	20		
8	Electrical fitting materials and accessories	Make: Shakti, Warranty - 1 Year	Set	1		
9	System Testing, Installation & Transportation	As per requirements of the Site - Qty. 1 Set	Set	1		
<b>Total</b>						
<b>For 20 Units</b>						



## Annexure-2

