

BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS AND DEVELOPMENT

State Office: Odisha
Plot No.: 1565/2682, At Bhatra, PO. Dhanupali, Sambalpur
Odisha 768005
Telephone: +91 7894418530

INVITATION FOR QUOTATION

To

Date: 05-01-2026

Dear Sir / Madam,

Sub.: **INVITATION FOR QUOTATION FOR “ Farm pond Excavation ”**

You are invited to submit your most competitive quotation for the following product:

Sr. No.	Brief description of the product/work/ service	Specifications	Quantity (Nos.)	Work period	Place of delivery/work/ service
1	Farm pond excavation	Design as per attached Annexure - I)	20	Within 30 days from date of issue of W.O.	Kuchinda, Sambalpur, Odisha

Detailed Description of the Product: As above

1. Quoted Price:

- The offer shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating, and re-writing.
- The party shall quote for goods/services in the attached format of the quotation.
- All duties, taxes, and other levies payable on the raw materials and components shall be included in the total price.
- The rates quoted by the party shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- Delivery and transportation at the cost of the party.
- The prices shall be quoted in Indian Rupees only.

2. Each party must submit only one **SEALED** quotation. Party shall not contact other parties in matters related to this quotation.



3. Validity of Quotation

The quotation shall remain valid for a period not less than 30 days after the deadline fixed for submission of quotations.

4. Evaluation of Quotations

- a. BAIF will evaluate and compare the quotations determined to be substantially responsive i.e. which are properly signed, and conform to the terms & conditions and specifications.
- b. The evaluation would be done for all the goods / services put together or separately as feasible. The items for which no rates have been quoted would be treated as zero and the total amount would be computed accordingly.
- c. A list of similar work undertaken with details of clients etc. if any, should be provided.
- d. Contract will be awarded to the responsive party/parties based on technical-cum-commercial grounds.

5. Award of contract

- a. The contract will be awarded to the party/parties whose quotation has been determined to be substantially responsive and technical specifications and commercial terms best suited to the requirement. BAIF, prior to the expiry of the validity period of the quotation, will notify the party/parties whose quotation has been accepted for the award of contract. The terms of the accepted offer shall be incorporated in the Purchase Order or Work Order. Quotations shall include GST and PAN Numbers.
- b. Notwithstanding the above, BAIF reserves the right to accept or reject any quotation and to cancel the procurement process and reject all quotations any time prior to the award of the contract.
- c. Rate contracts can be entered into for subsequent procurement. Order may be given partially and in multiple slabs.
- d. The party/parties are bound to abide by the Internal Committee guidelines of the Organisation.

6. Normal commercial guarantee / warranty shall be applicable to the supplied goods.

7. Payment terms: Within 10 days after delivery by cheque / electronic transfer on receipt of invoice.

8. Queries pertaining to specifications and scope, if any, may be clarified by contacting the undersigned during office hours.

9. You are requested to provide your offer **on or before 15th January, 2026** in the name of **BAIF Odisha** only at the above address or send a mail to bisld.odisha@baif.org.in with a **password protected file**.

10. We look forward to receiving your quotations and thank you for your interest in this project.

BAIF Institute for Sustainable Livelihoods and Development

“ Farm pond excavation ”


Authorised signatory

(Quotation format only for reference)

To be printed on letterhead / entered in printed quotation / proforma invoice / entered in this format with detailed stamp / seal)

Quotation No.:

Date:

To
The State Head
BISLD - Odisha
Sambalpur

Quotation for _____

Sr. No.	Description of Goods	Specifications, scope, make, etc.	Unit	Qty.	Quoted Unit Price (Rs.)	Total Amount (Rs.) (A)	GST (___%) (Rs.) (B)	Other taxes/packing /installation charges / Discount (Rs.) (C)	Transportation (Rs.) (D)	Gross Amount (Rs.) (A+B+C+D)
1										
2										
3										
4										
5										
	Total									

Terms and Conditions:

1. Warranty / Expiry :
2. Terms of payment :
3. Delivery of material within :
4. Delivery at :
5. Validity of quotation :
6. License (if applicable) (Enclose copy):
7. GST Registration No. (Enclose copy) : _____
8. Permanent Account Number (Enclose copy): _____

Signature and stamp of firm

Signature with Stamp of Firm
Name of Authorised signatory

Annexure - I

FDP (P1188), Sambalpur, Odisha								
New Pond Construction - Participants Details								
Sr. No.	Plot No.	Name of farmer	Village	Panchayat	Cluster	Catchment Area	Latitude	Longitude
1	282	Sushil Patel	Junani	Khandokata	Kuchinda	5.5 Acr	21.794218	84.296571
2	617	Surata Patel	Lakhopada	kHandokata	Kuchinda	7 Acr	21.777032	84.335017
3	148/108	Badrinarayan Patel	Ganmunda	Bauriguda	Kuchinda	6 Acr	21.854872	84.344497
4	615	Uchhab Bhaisa	Satkama	Kuturachuan	Kuchinda	5.5 Acr	21.750942	84.300197
5	597	Arakhita Senapati	Ardabahal	Ardabahal	Kuchinda	6 Acr	21.82946	84.370798
6	1644	Sagar Kumura	Ardabahal	Ardabahal	Kuchinda	5.5 Acr	21.819038	84.376024
7	123/20	Amit Kumar Patel	Ardabahal	Ardabahal	Kuchinda	7 Acr	21.82679	84.373168
8	866	Taruna Kishan	Nagadihi	Ardabahal	Kuchinda	7 Acr	21.846757	84.37306
9	1625	Jashobanti Naik	Kurmimunda	Bauriguda	Kuchinda	8 Acr	21.859915	84.332699
10	29	Sumanta Budula	Kurmimunda	Bauriguda	Kuchinda	4.5 Acr	21.87132	84.339667
11	3084	Deepak Kumar Purohit	Kirasasan	Kuturachuan	Kuchinda	5 Acr	21.722877	84.309873
12	1816	Aditya Mohapatra	Kirasasan	Kuturachuan	Kuchinda	5 Acr	21.730231	84.309147
13	716/1169	Premprakash Soren	Kurmoloi	Turei	Bamara	5.5 Acr	21.858145	84.519666
14	2410	Sukanta Bhaisa	Kabribahal	Kabribahal	Bamara	8 Acr	21.877988	84.877988
15	1971	Pramod Makar	Kabribahal	Kabribahal	Bamara	5.5 Acr	21.878865	84.352595
16	1183	Malaya Patel	Bandhakani	Kabribahal	Bamara	5 Acr	21.888118	84.345095
17	785	Subhadra Naik	Bandhakani	Kabribahal	Bamara	8 Acr	21.893343	84.34303
18	1873	Jugal Kishor Sandha	Rajbandh	Mahulpali	Bamara	6 Acr	21.817278	84.405323
19	591	Sanatana Gouda	Jhagadataria	Mahulpali	Bamara	7 Acr	21.881399	84.416666
20	404	Kshatramohan Kaudi	Jhagadataria	Mahulpali	Bamara	6.5 Acr	21.894394	84.43138

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Name of Project	FDP (P1188)
Focus Area	NRM
Name of work	Farm Pond Construction

Farm Pond Inputs

A	Item	Dimension	Unit
	Length	16	m
	Width	16	m
	depth	3	m
	Side slope	1	
	Bottom width	10	m
	Bottom length	10	m
	Mid length	13	m
	Mid width	13	m
	Area of surface A	256	Sq. met
	Area at 50% depth B	169	Sq. met
	Bottom area	100	Sq. met
	Volume of earth work	516	cubic meter

$$\text{Soil work (cum)} = \frac{A + 4 \times B + C \times D}{6}$$

A- Surface Area Sq.m

B- Area at 50% depth sq.m

C- Area at Bottom Sq.m

D- depth of pond

B	Volume of earth work for every 0.50m depth of excavation	Average Length	Width	Depth	Quantity
	0 - 0.50	15.5	15.5	0.5	120.13
	0.50 - 1.00	14.5	14.5	0.5	105.13
	1.0 - 1.50	13.5	13.5	0.5	91.13
	1.50 - 2.00	12.5	12.5	0.5	78.13
	2.0 - 2.50	11.5	11.5	0.5	66.13
	2.5 - 3.00	10.5	10.5	0.5	55.13
					515.78

length	width
15	15
14	14
13	13
12	12
11	11
10	10

C	Excavation of water inlet	Dimension	Unit
	length	9	m
	top width	1	m
	bottom width	1	m
	Height	0.5	m
	section	0.5	m
	Volume of excavation	4.5	cum
D	Stone Pitching (22cm thick dry stone pitching without quarry spall) with individual stones of 22 cm depth	18	sq m
E	Bund Formation		
	Length	84	m
	Top Width	2	m
	Bottom width	3	m
	Bund height	1.5	m
	Section	3.75	m
	Qty. soil required	315	cum
F	Formation of Silt Trap		
	Length	1.5	m
	Width	1	m
	Depth	1	m
	Quantity	1.5	cum
G	Grass turffing on all four sloping sides of bund inside and outside	140.868	sq-m

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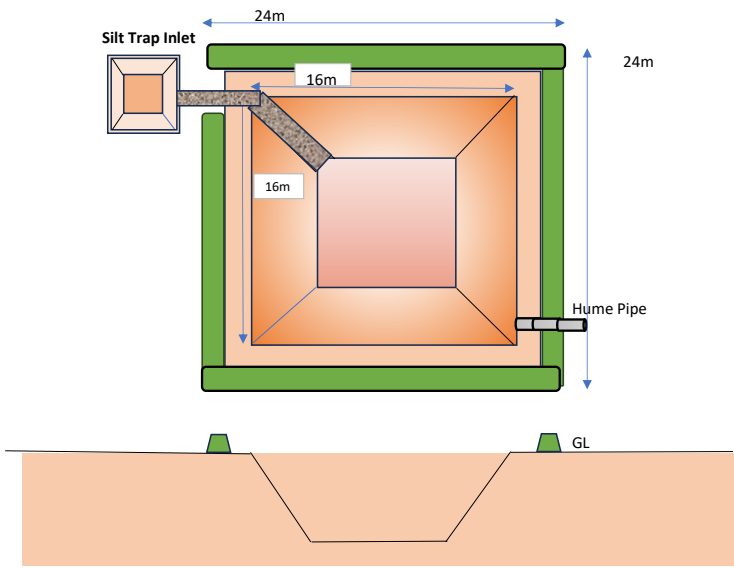
Name of Project FDP (P1188)

Focus Area NRM

Name of work Farm Pond Construction

Sr. No.		Unit	Quantity
1	Earthwork in excavation by hydraulic excavator as per the design section in all kind of soil, soil mixed with kankar, pebbles & boulders upto 300mm size and disposal of soil upto 10m with lift and including Compaction of Bund formed by the excavated earthwork at optimum moisture content by mechanical means or by hand rammers including all lead and lift.		
	0 - 0.50	cum	120.13
	0.50 - 1.00	cum	105.13
	1.0 - 1.50	cum	91.13
	1.50 - 2.00	cum	78.13
	2.0 - 2.50	cum	66.13
	2.5 - 3.00	cum	55.13
4	Excavation for water inlet	cum	4.50
5	Stone Pitching at water inlet and at downward side of bund opening at water inlet(22cm thick dry boulder pitching without quarry spall) with individual stones of 22 cm depth including all lead and lift	cum	5.45
7	Stone transport for pitching (upto 10km)	cum	5.45
8	Excavation for Silt Trap	cum	1.50
9	Hume Pipe with Colar 150mm dia	RM	4.00
10	Transportation of Hume pipe up to 10km	nos	2.00
11	Fixing of Display Board with Vynile pesting(4x3 Square feet) MS Square Bar ACP Board	Nos	1.00
12	Grass turffing on prepared surface on all sloping sides of bund, including seeds or sods all other operations complete including all lead and lifts	sq-m	140.87

FARM POND DIAGRAM



Sr. No.	Particulars	Dimension (in m)
1	Top of the Bund	2m
2	Bottom width of Bund	3m
3	Height of Bund	1.5m
6	Berm	1m

Grass Turfing Pics

